

**MINUTES OF:** State Community Collaborative  
**CHAIRPERSONS:** Joel Rosch and Pat Solomon  
**LOCATION:** Child Advocacy Institute

**DATE:** February 15, 2002  
**START TIME:** 8:30 a.m.  
**END TIME:** 10:30 a.m.

| NAME                        | PRESENT | NAME                                    | PRESENT | NAME                 | PRESENT |
|-----------------------------|---------|---|---------|----------------------|---------|
| Al Deitch, DOA-YA&I         |         | Joann Haggerty, CAI                     | x       | Steve Shore, NCPS    |         |
| Austin Connors, ARCCFS      |         | JoAnn Lamm, DSS-CSS                     |         | Susan Brown, DPI     |         |
| Beth Melcher, NCAMI         |         | Joel Rosch, CCFP                        | x       | Susan Whitten, DJJDP | x       |
| Beverly Hester, WCH         | x       | John R. Hayes, F.United                 |         | Tara Larson, DMH     |         |
| Brad Trotter, DHOH-DMH      |         | John Tote, MHA                          |         | William Hussey, MHPC |         |
| Carol Duncan-Clayton, NCCCP |         | Kirstin Frescoln, AOC<br>Lana Dial, AOC | x       | <b>OTHERS:</b>       |         |
| Carol Robertson, DMA        |         | Larry Hayes, DJJDP                      |         | Becky Street         | x       |
| Carol Tant, WCHS            |         | Lee Lewis, DMH-SA                       |         | Michael Owen         | x       |
| Carolyn Wiser, DMA          |         | Lynda Richard, DMH-DD                   |         | Janice Peterson      | x       |
| Cheryl Waller, CSHS         |         | Mark Ezzell, GCC                        | x       | Jane Volland         | x       |
| Chuck Harris, DSS           |         | Martha Kaufman, MH-CFS                  | x       | Elizabeth Brown      | x       |
| Connie Hawkins, ECAC        |         | Martin Pharr, DJJDP                     | x       |                      |         |
| David Horowitz, TPC         |         | Michael Schweitzer, DJJDP               |         | <b>CFS Staff</b>     |         |
| Diann Irwin, DPI            |         | Michelle Zechmann, GCC                  |         | Don Herring          | x       |
| Donn Hargrove, DJJDP        | x       | Pat Solomon, F.United                   | x       | Joan DeBruyn         | x       |
| Jan Hood, AOC               |         | Robin Huffman, NCPA                     |         | Linda Gunn-Jones     | x       |
| Jennifer Mahan, MHANC       | x       | Sally Cameron, NCPA                     |         | Stephanie Alexander  | x       |
| Jennifer Sullivan, NASW     |         | Sandra Sink, DSS                        | x       | Susan Robinson       |         |

| TOPIC  | DISCUSSION/FINDINGS   | ACTION<br>(By whom and when) |
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| (1)<br><b>Welcome &amp; Introductions</b>                            | Collaborative welcomed Jane Volland, the new Director for Guardian ad Litem for AOC, Janice Petersen from Substance Abuse Section and Elizabeth Brown from Budget.  |                              |
| (2)<br><b>DSS-Carolina One Source<br/>Chuck Harris</b>               | <ul style="list-style-type: none"> <li>Chuck Harris was called to another meeting so this item was tabled until the next meeting.</li> </ul>  |                              |
| (3)<br><b>Discuss State MOA issues<br/>raised by Substance Abuse</b> | <ul style="list-style-type: none"> <li>Stephanie Alexander passed out handouts of the most recent MOA changes</li> <li>Met with Flo Stein and SA staff to discuss issues raised by SA <ul style="list-style-type: none"> <li>SA revised and gave feedback</li> </ul> </li> <li>Question asked by Collaborative members if decision to change the MOA need to made today? <ul style="list-style-type: none"> <li>Members suggested revised document be taken with them and look it over and bring back to next meeting.</li> <li>Stephanie Alexander asked that the small group meet to resolve the issues posed by SA on Tuesday</li> </ul> </li> <li>Stephanie Alexander asked that if others had comments, please get them to the group ASAP.</li> <li>MOA has been run through other departments and approved</li> <li>Have revisions finished by February 22 State Collaborative</li> </ul> |                              |

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| <p>(4)</p> <p><b>Planning for Local MOA Development</b></p>  | <ul style="list-style-type: none"> <li>• Kirstin Frescoln stated that she had worked with the Durham and Local MOA</li> <li>• Durham is doing well using last year's information from the State Collaborative</li> <li>• Local MOA will be drafted after State MOA is finalized.</li> </ul>   |  |
| <p>(5)</p> <p><b>DJJDP/DHHS Pilot Project Update</b></p>     | <ul style="list-style-type: none"> <li>• Donn Hargrove and Martha Kaufman met with Jan Harris in DHHS Office about Pilot Project between the DHHS and DJJDP <ul style="list-style-type: none"> <li>• She is really excited</li> <li>• Recommended we develop clear selection criteria balancing need (youth in JJ system) and readiness of community to partner in pilot, promote strong outcomes</li> </ul> </li> <li>• Youth Development Centers/detention across state will be the focus population – youth transitioning home and diversion from entry.</li> <li>• Pull together data from systems <ul style="list-style-type: none"> <li>• Ensure data is related to goals of pilot</li> <li>• Ensure clear outcomes</li> </ul> </li> <li>• Establish reasonable criteria</li> <li>• Visualize what SOC Approach look like if all components/supports in place – demonstrate success</li> <li>• Have a Project Manager</li> <li>• Braiding of funds – Budget Offices need to have some conversation together from beginning – part of the team <ul style="list-style-type: none"> <li>• A lot of work to be done on the budget which is a critical piece.</li> <li>• Ensure it is jointly funded, not in a silo</li> </ul> </li> <li>• Both departments are still interested in integrating toward one key group per community to focus on (and partner with) kids/families – Community Collaboratives, JCPCs, etc.</li> <li>• Great opportunity to bring new tools/resources to North Carolina to promote best practices</li> <li>• Expand array of knowledge</li> <li>• Look at Public/Private partnerships</li> </ul> |  |
| <p>(6)</p> <p><b>Meeting with Guilford</b></p>               | <ul style="list-style-type: none"> <li>• Chuck Harris, Pat Solomon, Martha Kaufman, Wayne Dixon (DJJDP), and a DPI and a Substance Abuse representative invited to meet with the Guilford Collaborative on 2/18/02.</li> <li>• Assist with any problems they may be having</li> <li>• Share what they learned in Guilford with other collaboratives.</li> </ul>   |  |
| <p>(7)</p> <p><b>New Guardian Ad Litem Administrator</b></p> | <ul style="list-style-type: none"> <li>• New Guardian Ad Litem Director, Jane Volland, was introduced</li> <li>• Stated that she was excited about, would support and continue to work with the State Collaborative</li> <li>• GALs are important members/contributors for SOC</li> </ul>   |  |

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| <p><b>(8)</b></p> <p><b>General Discussion (Budget Matters, Technical Assistance, Grants, DMA Meeting, Education Task Force</b></p> | <p><b>REGIONAL MEETINGS</b></p> <ul style="list-style-type: none"> <li>• Schedules to join Regional Staff at their next meetings are scheduled</li> <li>• Putting together a handbook through MHA</li> <li>• Governor's Crime Commission hosting, covering costs</li> <li>• Asks for suggestions on content areas</li> </ul> <p><b>GRANTS</b></p> <ul style="list-style-type: none"> <li>• Center for Mental Health Services has money for SOC grants</li> <li>• Counties can apply, but unlikely that State would receive another (have 3)</li> <li>• Send memo/email to agencies to generate interest</li> <li>• Robert Wood Johnson Foundation has a Managed Care/Prevention Grant for \$700,000</li> <li>• Letter of Intent due today – 2/15/02</li> <li>• State Collaborative wishes to pursue – perfect fit for work ongoing and future work together <ul style="list-style-type: none"> <li>• Martha Kaufman will inquire with DMH</li> </ul> </li> </ul> <p><b>DMA MEETING</b></p> <ul style="list-style-type: none"> <li>• Great meeting with Child/Family Section and DMA on 2/11/02</li> <li>• Discussed how to work together on SOC implementation <ul style="list-style-type: none"> <li>• Discussed CFTs and Best Practices</li> <li>• Significant level of authority in CFT</li> <li>• Clear expectation on CFT</li> <li>• Discussed quality issues</li> <li>• Informed case managers</li> </ul> </li> <li>• UNC Adolescent Unit– agreed to do assessments – medical fragile and eating disorders</li> <li>• Jack Freeman – Project Manager for Eliada Homes agreed to help assess youth before they go out of state to assist with possible diversion.</li> </ul> <p><b>EDUCATION TASK FORCE</b></p> <ul style="list-style-type: none"> <li>• DPI has Ed Task Force and they agreed that they will support CFTs in every county</li> <li>• Look at getting cross-training for/with APs re: education issues</li> <li>• The Management Council has invited Martha Kaufman to speak at their meeting about SOC</li> </ul> | <ul style="list-style-type: none"> <li>• General consensus was that the grant be applied for through the Collaborative</li> </ul>  |
| <p><b>(9)</b></p> <p><b>Plans for Next Meeting/Agenda</b></p>   | <ul style="list-style-type: none"> <li>• MOA</li> <li>• Janice Petersen – wants to share info on Next Steps for Youth</li> <li>• Chuck Harris – Carolina One Source</li> <li>• Results from Regional meeting <ul style="list-style-type: none"> <li>• SC Representation at next 2 meetings</li> </ul> </li> <li>• Budget report on CTSP funds</li> <li>• Feedback from Guilford County meeting</li> <li>• OPC National Evaluation report and SOC videos</li> </ul>  | <p>(Note, several representatives will be attending Child Well Being and Domestic Violence Task Force Meeting. Agreed to continue State Collaborative meeting in their absence.)</p> |